

## **TEAM BC COACHING STAFF ROLES & RESPONSIBILITIES**

### **2023 NORTH AMERICAN INDIGENOUS GAMES (NAIG):**

NAIG began as a dream to improve the quality of life for Indigenous Peoples by supporting self-determined sports and cultural activities. NAIG's vision to promote and encourage the cultural, spiritual and traditional values of Indigenous Peoples and holistic individual development became a reality in 1990 with the first NAIG hosted in Edmonton, Alberta.

Held approximately every four years, NAIG brings together over 5,000 youth athletes and coaches from across North America to celebrate sport excellence, cultural unity and pride. The Games help youth realize the collective potential of their bodies, minds and spirits and help build role models within our communities.

### **CALL FOR VOLUNTEER APPLICATIONS – HEAD COACHES, ASSISTANT COACHES & MANAGERS:**

The Indigenous Sport, Physical Activity and Recreation Council (I-SPARC) is accepting applications for vacant volunteer Head Coach, Assistant Coach and Manager positions to serve on TEAM BC for various sports for the 2023 NAIG. The 2023 NAIG will take place in Halifax (July 15-23, 2023). Travel expenses to and from NAIG are covered by I-SPARC, with the support of the Province of BC.

I-SPARC is the recognized Indigenous Sport body that oversees the operations of Team BC for NAIG. Team BC will include approximately 520 athletes and coaches participating in 13 sports. Team BC is led and managed by a Chef de Mission and Mission Staff, whose main responsibility will be to oversee team operations and logistics.

Team BC participates in the NAIG sports of 3D Archery, Athletics (Track & Field). Badminton, Basketball, Canoe/Kayak, Golf, Lacrosse (Box), Rifle Shooting, Soccer, Softball, Swimming, Volleyball, Wrestling.

### **ROLE:**

Working together with I-SPARC and the respective Provincial Indigenous Sport Committee, the volunteer coaching staff play a lead role in the selection, training, supervision, and guidance of athletes attending the Games. Coaching staff will travel with their team to and from Halifax and stay in the designated Team BC accommodations. Coaching staff are responsible for the 24 / 7 supervision of their athletes for the duration of the Games. Coaching staff are required to abide by the policies; rules and regulations; and other guidelines handed down by Team BC and I-SPARC, the NAIG Council and the Halifax 2023 Host Society. Coaching staff will consist of a Head Coach and support staff - Assistant Coach and / or Manager.

### **COACH RESPONSIBILITIES:**

Coaches will be responsible for developing and delivering a strong comprehensive team strategy and to prepare the team for competition at NAIG. The goal is to produce strong, competitive athletes who maintain a high degree of respect, honour and sportsmanship during the entirety of the Games. Coaching staff will travel with their team to and from Halifax and stay in the designated Team BC accommodations. Coaching staff are responsible for the 24 / 7 supervision of their athletes for the duration of the Games, from the time of team departure from the airport through team return to the airport.

Coach responsibilities include but are not limited to:

- Participate in selection event(s) and processes;
- Make decisions on final roster selections;
- Train and prepare athletes for competition with consideration to holistic approach;
- Lead the scheduling and planning of training camp(s);
- Build a positive and achievement-oriented team environment;
- Ensure good communication with parents / athletes regarding team activities, plans, etc.;
- Provide tips and guidance on training to athletes – including what they can do on their own;
- Monitor and evaluate the performance of athletes and provide appropriate feedback;
- Teach the necessary skills, techniques and strategies for team play;
- Have full understanding of the rules used for NAIG competition;
- Coaches are responsible for the handling and submission of any protest procedures for their team;
- Abide by the policies; rules and regulations; and other guidelines handed down by I-SPARC, the NAIG Council and the Halifax 2023 Host Society;
- Review with your athletes and their parents the Team BC Code of Conduct, its contents reviewed, acknowledged and signed;
- Adhere to the Coaches Code of Ethics and Team BC Code of Conduct;
- Responsible for the supervision, discipline and conduct of the players at all times through NAIG;
- Responsible for ensuring that the players are properly dressed at all times in designated attire;
- Attend coaches meetings at NAIG if possible or appoint a deputizing person to attend;
- Will be answerable to the Chef de Mission for their training methods and the overall conduct of the team on / off the field of play.
- Act at all times in a responsible manner displaying good sportsmanship and positive role modeling and ensuring that their behaviour reflects favourably on Team BC.
- Awareness of safety-first and emergency procedures.
- Travel expenses to and from NAIG are covered.

#### **MANAGER RESPONSIBILITIES:**

Managers assist with the general running of a team off the field to maximize opportunity for coaches to focus on technical / coaching aspects. Managers support the coach(es), athletes and parents ensuring strong team communications and managing of team administrative tasks. Managers are also responsible for assisting with supervision of their athletes through the duration of NAIG. Managers responsibilities include but are not limited to:

- Assist with the selection event(s) and processes as needed by Coach
- Assisting Head Coach with scheduling and planning of training camp(s);
- Support the building of a positive team environment;
- Serve as the liaison with the athletes and their parents to ensure they receive all required information and regular communication regarding team activities, plans, administrative items, etc.;
- Handling team administrative tasks and ensuring team meets all deadlines and requirements (e.g., ensure athlete registrations, proof of ancestry, waivers, code of conduct, etc. are completed);
- Once the players take to the field of play for game or practice, coaches are in complete charge.

Coaching, line change, etc., are full responsibility of the Coach. Coach will advise what assistance may be required during competition, e.g., statistics, water refills.

- Lead coordination of off the field of play activities for the team;
- Ensure team meets equipment requirements / safety standards well in advance of competition;
- Assist with distribution of team uniforms; Assist with coordinating security/storage of team equipment as needed;
- Ensure game reports / sheets are submitted to score / time-keeper prior to start of games;
- Become fully acquainted with event schedules, and have full understanding of the rules / regulations used for NAIG competition;
- Abide by the policies; rules and regulations; and other guidelines handed down by I-SPARC, the NAIG Council, and the Halifax 2023 Host Society;
- Adhere to the Coaches Code of Ethics and Team BC Code of Conduct;
- Assist with the supervision, discipline and conduct of the players at all times through NAIG; The coaches / managers of a team are responsible for the supervision, discipline and conduct of the players at all times throughout NAIG;
- Assist with ensuring that the players are properly dressed at all times in designated attire;
- Act at all times in a responsible manner displaying good sportsmanship and positive role modelling and ensuring that their behaviour reflects favourably on Team BC.
- Awareness of safety-first and emergency procedures.
- Travel expenses to and from YVR to NAIG are covered by I-SPARC.

#### **QUALIFICATIONS/REQUIREMENTS:**

- Must be of legal age (19+ years).
- A minimum of NCCP training / certification in their respective sport is required (ideally Competition-Introduction Trained or higher, per the qualifications reflected in Sport Technical Package).
- Aboriginal Coaching Manual (ACM) certification. Those who have not taken this 1-day course must indicate intent to earn ACM certification (1-day courses to be offered across BC free of charge)
- Respect in Sport certification (RespectGroup) and Making Headway in Sport certification (NCCP). These two certifications are online modules available to complete online and are both new as mandatory requirements for NAIG. Coaches / Managers who do not yet have these certifications must earn them before June 30, 2023.
- Preference will be given to qualified coaches / sport managers of Indigenous descent (First Nation, Métis, Inuit).
- Successful applicants will be required to sign and adhere to a strict code of conduct, which prohibits smoking, vaping, the consumption of alcohol, and use of illicit drugs, while serving in the role and during the 2023 NAIG.
- Must undergo and obtain a clear Criminal Record Check and Vulnerable Sector Check prior to participation in the first Team BC selection event.
- Must be double-vaccinated for COVID-19 per NAIG's communicable disease policy.

**To apply to be part of the Team BC Coaching Staff, please [CLICK HERE](#). Please note that some positions are full, but we are also looking for volunteers to help with our selection camps for some sports.**