

CALL FOR NOMINATIONS TO I-SPARC's BOARD OF DIRECTORS

At the 2026 Annual General Meeting, held in August 2026, the members of I-SPARC considered and approved amendments to the Society's bylaws. These changes included the addition of up to three new Director-at-Large positions to the Board of Directors, replacing the previous requirement for up to three positions to be filled by representatives from the Regional Action Team committees.

As a volunteer-directed society, I-SPARC is now seeking two individuals who possess a range of skills and expertise to serve on its Board and fill these newly created positions. We are seeking Directors who reflect our values and priorities and are responsive to our mission: to build programs and services that positively impact the health and well-being of Indigenous individuals, families, and communities throughout British Columbia.

Recruitment Philosophy

Equity and Diversity — Inclusive of First Nations (those who reside on and off reserve), Métis, and Inuit individuals who bring urban and/or rural/remote perspectives from across British Columbia.

Strategic Thinking — Thought leaders who are focused on high-level, long-range strategic issues.

Proven Performers — Individuals who demonstrate knowledge and experience through contributions to their careers, volunteer communities, and/or the sport sector.

Commitment — Serving I-SPARC is an honour, but it also requires a commitment of time and dedication to the Society's mission, vision, and goals.

Collaboration — Well-developed interpersonal and communication skills are essential in Board service, including the ability to listen, analyze, assess situations, and act responsibly as a member of a unified and collegial Board.

Sound Judgment and Integrity — Exercise powers in the best interests of the organization, maintain a high degree of confidentiality, and remain free from conflicts of interest.

Profile of Directors

Prospective Directors will be filling two newly created Director-at-Large positions and should possess the following skills and experience:

- Respect for and understanding of Indigenous cultures and traditions
- Demonstrated leadership qualities and a strong team-oriented approach
- Prior experience serving as a director on the board of a not-for-profit society
- Excellent interpersonal skills and the ability to work effectively with staff, volunteer committees, and key partners
- Experience reviewing and supporting strategic plans and their implementation
- Knowledge of I-SPARC's funding agencies to help acquire funding and ensure compliance with funding requirements

Recruitment – Areas of Expertise

We are seeking individuals with diverse expertise, skills, and areas of knowledge to serve as Directors. The following backgrounds and areas of expertise are being sought:

Legal

- Experience working in the legal profession, with expertise in corporate law and legal transactions
- Ability to provide legal guidance and assist the Board and staff in understanding the legal implications of I-SPARC's activities, and to ensure that the Board understands relevant legal issues as part of strategic planning and decision-making
- Ability to provide guidance on issues such as funding agreements, contracts, and policy development
- Experience reviewing and supporting risk management practices and determining when outside legal counsel may be necessary

Finance

- Accounting designation (CPA), or close to completion, combined with relevant senior-level work experience
- Strong knowledge of accounting principles and regulations, compliance, and internal controls
- Ability to review and interpret financial statements and ensure compliance with auditing and accounting standards
- Ability to provide financial analysis and interpret audit findings and year-end results
- Understanding of federal and provincial laws and regulations, including those pertaining to Indigenous peoples

Human Resources

- Experience working with societies to develop human resource and employment policies
- Ability to provide guidance on salary and compensation frameworks
- Experience in the development of performance management systems
- Experience in the development of grievance processes

Organizational Development & Change Management

- Experience developing change management plans to help implement and integrate governance structures
- Ability to identify needs for the creation of resources, tools, training, and other related products to support the implementation of the [I-SPARC Provincial Strategy](#)
- Ability to assist in the development of a high-performance culture within the Society

Communications

- Contribute expertise to assist staff in establishing marketing, branding, and communications plans and initiatives
- Support staff in building the I-SPARC brand and developing creative marketing outreach programs that support new program growth
- Advise staff on strategies and development for various marketing communications channels and web presence, including electronic and social media, newsletters, public relations, websites, and printed collateral

- Maintain and build relationships with key industry partners and the media in conjunction with staff efforts

Other Considerations

Ancestry — All individuals considered for a Director role with I-SPARC must be of Indigenous ancestry.

Language and Communication — The Board communicates in English, and each meeting involves substantial reading of reports. Access to a computer and the internet is required.

Term of Office — Directors will be appointed for a term of up to three years.

Time Commitment — The Board will meet at least four times per year: three meetings via conference call and one meeting in person. Directors are expected to participate in one or two Board committees, which meet by conference call or in conjunction with in-person Board meetings.

Expenses — Travel and accommodations for meetings are arranged and covered by I-SPARC.

How to Apply

There are two steps to apply:

1. Complete an application online [here](#).
2. Upload a personalized video to [WeTransfer](#) of up to three minutes describing your experience, expertise, and interest in being part of the I-SPARC Board.

Video Upload Instructions

- Go to [WeTransfer](#).
- Click on “Upload file.”
- For “Email To,” enter: moirag@whidbey.com
- Enter your email address as the sender.
- Enter “**Last Name, First Name, I-SPARC Board**” as the title.
- Click “Transfer.”
- You will be prompted to confirm your email address using a verification code sent to your email.

Note: You have the option to create a free WeTransfer account if you wish.

If you are unable to create your own video, please contact Moira Gookstetter at moirag@whidbey.com to make alternate arrangements for your video submission.

As per I-SPARC’s bylaws, the independent Nominating Committee will review all applications and make recommendations for a slate of candidates to I-SPARC’s membership at an Extraordinary General Meeting to be held in December 2026.

The deadline for applications is 5:00 p.m., Monday, October 26, 2026.

Questions about the positions or application process should be directed to:

Moira Gookstetter

I-SPARC Nominating Committee Administrator

moirag@whidbey.com